

S.No	Post	TORs
1.	Chairman SPPC MP-I	<ol style="list-style-type: none"> 1. Develop a team of experts to work as SPPC's core staff. 2. Use National and International networks to create a Council of Experts to provide intellectual inputs to SPPC as required. 3. Oversee, solicit and / or contact strategic research and prospective analysis on issues relevant to the NSC. 4. Prepare policy notes based on the research and analysis and suggest ways to implement the recommendation. 5. Respond to any demands for inputs on the key issues from the ONSA. 6. Revive any national policy / strategy documents as tasked by the ONSA. 7. Support the ONSA and NSD in liaising with others Ministries / Agencies to coordinate research and analysis and provide them intellectual support. 8. Convene policy dialogues to receive inputs from independent analysts and experts on issues that fall within the SPPC's mandate. 9. Serve on Government Committees / tasks forces as and when pointed by the ONSA. 10. Participate in national and international policy dialogues held under official / non official auspices as and when assigned by the ONSA. 11. Responsible for leadership and management of the SPPC.
2.	Legal Advisor on National Security MP – I	<ol style="list-style-type: none"> 1. The incumbent will be responsible for conducting original, in-depth research and preparing advisory and policy notes for relevant stakeholders, including members of the National Security Committee, concerning non-traditional security issues. 2. These include matters of international law, international trade, economic and investment law, human security, cybersecurity, disinformation, terrorism, sanctions, security agreements, transboundary water management (e.g., the Indus Waters and Kabul River Basin), and other issues pertaining to international law that affect the country's comprehensive national security. 3. The incumbent will review and vet international treaties, investment agreements, bilateral and multilateral arrangements, security protocols, MoUs, national legislations and draft sectoral policies through the lens of national security considerations. 4. The incumbent will prepare actionable recommendations and position papers on treaty negotiations, reservations, ratifications, international trade, international conflicts, sanctions regimes, international judicial and arbitration proceedings, lawfare strategies and narratives, and emerging threats and disputes to safeguard vital national security interests. 5. The incumbent should have a comprehensive knowledge of international organizations and their operational mechanisms.

		<ol style="list-style-type: none"> 6. The incumbent should have a demonstrated capacity to brief senior government officials and engage in inter-agency and international coordination on complex legal and policy matters. 7. The incumbent will analyze and categorize Pakistan’s treaty corpus to identify and mitigate national security risks. 8. The incumbent will ensure stakeholder engagement on existing and emerging national security threats related to international law. 9. The incumbent will coordinate with stakeholders and inter-agency working groups on international law, arbitration and dispute resolution, emerging technologies, and international investment and trade regimes. 10. The incumbent will manage SPPC’s external linkages with international experts, global think tanks, and governmental committees on national security, international law, and non-traditional security. 11. The incumbent will represent SPPC at national and international forums, including policy discussions, negotiations, expert working groups, and think tank events. 12. The incumbent will organize and manage international conferences, seminars, and workshops on national security and international law. 13. The incumbent will support the Chairperson SPPC and NSA by preparing presentations, talking points, policy briefs, minutes, reports, and post-event analyses for the National Security Committee and other senior-level forums. 14. The incumbent will perform any other tasks assigned by the Chairperson SPPC or NSA.
3	Senior Policy Specialist Traditional Security MP – I	<ol style="list-style-type: none"> 1. The incumbent should have demonstrated experience of working in government on conducting original research and preparing policy notes for relevant stakeholders on traditional security issues (International and Regional Affairs, Security Policy Frameworks, Strategic Communications and others) 2. The incumbent should have demonstrated experience in delivering background briefings on key National Security Issues to relevant stakeholders. 3. The incumbent should have background in managing strategic communications for complex security situations and crisis management. 4. The incumbent will be required to create council of experts, build a liaison with area study centers and coordinate with experts to receive intellectual input. 5. The incumbent will coordinate with think tanks, universities and independent experts. 6. The incumbent should have demonstrated experience in organizing international security dialogue and draw appropriate lessons for relevant stakeholders. 7. The incumbent will assist Minister In-Charge for preparing briefings and presentations to National Security Committee. 8. The incumbent will represent SPPC at relevant national and international forums and participate in policy conversations. 9. The incumbent should have demonstrated experience in inter-ministerial coordination and other stakeholders.

		<ol style="list-style-type: none"> 10. The incumbent will oversee external linkages of SPPC with international experts and global think tanks and dialogue forums. 11. The incumbent should have a strong demonstrated experience in managing Track 1.5 dialogues and briefing experts participating in Track-II dialogues abroad. 12. Any other task assigned by the Minister in-charge/Secretary National Security Division.
4	Senior Policy Specialist Non-Traditional Security MP – I	<ol style="list-style-type: none"> 1. To conduct and streamline original research, and prepare policy notes for relevant stakeholders on non-traditional security issues, including International Law, Economic Security, and Human Security. 2. The incumbent will assist Minister In-Charge for preparing briefings and presentations to National Security Committee. 3. The incumbent should have experience in dealing with international treaties and investments and bilateral/multilateral agreements. 4. The incumbent will oversee external linkages of SPPC with international experts and global think tanks working in non-traditional security areas. 5. The incumbent should have know-how about non-traditional security issues related to emerging technologies and international partnerships. 6. The incumbent will represent SPPC at relevant national/international forums and participate in policy conversations. 7. The incumbent should have a strong background in managing large international conferences, seminars and workshops. 8. The incumbent will be required to deal with administrative matters pertaining to PMO. 9. Any other task assigned by the Minister in-charge/Secretary National Security Division.
5	Policy Expert Traditional Security MP – II	<ol style="list-style-type: none"> 1. The incumbent should have demonstrated experience in government on conducting original research and preparing policy notes for relevant stakeholders on traditional security issues. 2. The incumbent should have demonstrated experience in participating international security dialogue forums and draw appropriate lessons for relevant stakeholders. 3. The incumbent will represent SPPC at relevant national and international forums and participate in policy conversations. 4. The incumbent should have demonstrated experience in inter-ministerial coordination and other stakeholders. 5. The incumbent should have demonstrated experience in organizing background briefings on key National Security Issues for relevant stakeholders. 6. The incumbent should have demonstrated experience in coordinating with national and international think tanks, universities and independent experts to generate focused input on key national security issues. 7. The incumbent will manage and vet commissioned research projects on traditional security issues. 8. The incumbent will assist in building external linkages of SPPC with international experts and global think tanks and dialogue forums.

		<ol style="list-style-type: none"> 9. The incumbent should have a strong demonstrated experience in managing large international security conferences, seminars and workshops. 10. The incumbent should have a demonstrated background in developing narratives, data analysis and strategic communications. 11. The incumbent will be required to deal with administrative and logistics matters. 12. Strong analytical and communication skills, with the ability to present complex ideas clearly. 13. Ability to work in a high-pressure, sensitive environment and manage multiple tasks efficiently. 14. Any other task assigned by the Minister in-charge/Secretary National Security Division and Senior Policy Specialist.
6	Policy Expert Non-Traditional Security MP – II	<ol style="list-style-type: none"> 1. The incumbent should have demonstrated experience in working with the government on conducting and streamlining original research, data analysis and prepare policy notes for relevant stakeholders on non-traditional security issues, including Economic Security/Diplomacy, and Human Security. 2. Prepare policy briefs/notes on important meetings of SPPC on non-traditional security issues and coordination with the relevant stakeholders. 3. The incumbent should draft policy recommendations on non-traditional security issues including economic security, water and climate security. 4. Liaison with think tanks, universities and independent experts through digital and non-digital platforms. 5. Management and vetting of commissioned research projects on non-traditional security issues. 6. The incumbent will represent SPPC at relevant national/international forums and participate in policy conversations. 7. The incumbent should be able to organize background briefings on key National Security Issues for relevant stakeholders. 8. The incumbent will assist in preparation of presentations at seminars and other intellectual forums nationally or internationally. 9. The incumbent should have a strong background in managing large international conferences, seminars and workshops. 10. The incumbent will be required to deal with administrative and logistics matters. 11. Strong analytical and communication skills, with the ability to present complex ideas clearly. 12. Ability to work in a high-pressure, sensitive environment and manage multiple tasks efficiently. 13. Any other task assigned by the Minister in-charge/Secretary National Security Division and Senior Policy Specialist.
7	Research Specialist Traditional Security MP – III	<ol style="list-style-type: none"> 1. The incumbent will conduct original research and prepare policy notes for relevant stakeholders on traditional security issues and cross cutting issues. 2. The incumbent will be required to monitor international security dialogue forums and draw appropriate lessons for relevant stakeholders.

		<ol style="list-style-type: none"> 3. The incumbent will represent SPPC at relevant national and international forums and participate in policy conversations. 4. The incumbent will prepare follow up notes on the important meetings of SPPC on traditional security issues. 5. The incumbent should be able to organize background briefings on key National Security Issues for relevant stakeholders. 6. The incumbent will coordinate with think tanks, universities and independent experts to generate focused input on key national security issues. 7. The incumbent will assist in commissioned research projects on traditional security issues. 8. The incumbent will assist the SPPC global outreach efforts to establish linkages with international experts. 9. The incumbent will track news feeds and social media on traditional security issues and keep SPPC staff updated. 10. The incumbent should have a strong demonstrated background in managing large international security conferences, seminars and workshops. 11. The incumbent should have a demonstrated background in developing narratives, data analysis and strategic communications. 12. The incumbent will assist in preparation of presentations at seminars and other intellectual forums nationally or internationally. 13. The incumbent will act as final copy editor of SPPC output on traditional security issues. 14. The incumbent will deal with establishment matters in coordination with SPPC Admin Officer. 15. Strong analytical and communication skills, with the ability to present complex ideas clearly. 16. Ability to work in a high-pressure, sensitive environment and manage multiple tasks efficiently. 17. Any other task assigned by the Minister in-charge/Secretary National Security Division and Senior Policy Specialist.
8	Research Specialist Non - Traditional Security MP-III	<ol style="list-style-type: none"> 1. The incumbent will support SPPC’s policy work by collecting data and conducting preliminary research and legal analysis on non-traditional security issues, including international law, climate change, water governance, cybersecurity, and human security. 2. The incumbent will conduct legal research and analysis on international law issues relevant to national security. 3. The incumbent will maintain and update Pakistan’s Digital Interactive Treaties & Agreements Dashboard for real-time policy monitoring. 4. The incumbent will track news feeds and social media for developments on international law and national security, and providing timely updates to SPPC staff. 5. The incumbent will assist in the preparation of presentations, briefing materials, and policy notes for seminars and intellectual forums at national and international levels. 6. The incumbent will organize and coordinate events, seminars, and conferences involving key stakeholders. 7. The incumbent will take minutes and prepare summaries of internal meetings, workshops, and conferences.

		<ol style="list-style-type: none"> 8. The incumbent will coordinate with think tanks, universities, and independent experts through digital and non-digital platforms. 9. The incumbent will assist LANS in engaging with the Council of Experts, Working Groups and other intellectual bodies. 10. The incumbent will support the Senior Policy Specialist in managing legal and policy-related tasks of the SPPC. 11. Strong analytical and communication skills, with the ability to present complex ideas clearly. 12. Ability to work in a high-pressure, sensitive environment and manage multiple tasks efficiently. 13. Performing any other task assigned by the Minister in Charge or LANS.
9	Research Specialist (International Law) MP-III	<ol style="list-style-type: none"> 1. The incumbent will support SPPC's policy work by collecting data and conducting preliminary research and legal analysis on non-traditional security issues, including international law, climate change, water governance, cybersecurity, and human security. 2. The incumbent will conduct legal research and analysis on international law issues relevant to national security. 3. The incumbent will maintain and update Pakistan's Digital Interactive Treaties & Agreements Dashboard for real-time policy monitoring. 4. The incumbent will track news feeds and social media for developments on international law and national security, and providing timely updates to SPPC staff. 5. The incumbent will assist in the preparation of presentations, briefing materials, and policy notes for seminars and intellectual forums at national and international levels. 6. The incumbent will organize and coordinate events, seminars, and conferences involving key stakeholders. 7. The incumbent will take minutes and prepare summaries of internal meetings, workshops, and conferences. 8. The incumbent will coordinate with think tanks, universities, and independent experts through digital and non-digital platforms. 9. The incumbent will assist Senior Policy Expert (NTS) in engaging with the Council of Experts, Working Groups and other intellectual bodies. 10. The incumbent will support the Senior Policy Specialist in managing legal and policy-related tasks of the SPPC. 11. Strong analytical and communication skills, with the ability to present complex ideas clearly. 12. Ability to work in a high-pressure, sensitive environment and manage multiple tasks efficiently. 13. Performing any other task assigned by the Minister in Charge or Senior Policy Specialist (Non-Traditional Security).